U.S. DEPARTMENT OF ENERGY
ENTERPRISE SYSTEM PROPOSAL
FOR INPUT TO
ENTERPRISE ARCHITECTURE INVESTMENT MANAGEMENT PROCESS

Definition: *An Enterprise System is a collection of Information Technology elements (e.g., hardware, software, services) brought together with the intent to facilitate an organization's business process or processes (administrative or project).*

Please submit proposals via E-mail to **EAPROJECTS**.

Use *<Tab>* Key to Move Between Fields

1. **General Information**

    1.1   Person Requesting:

    1.2   Contact Information *(Organization, Phone, E-Mail, and Mail Stop)*:

    1.3   Proposal Title:

    1.4   Description of the information need or problem:

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2. **Mission Impact**

   2.1 Is the proposal required for fundamental site operations (e.g., security, safety, etc.)? If yes, explain:?

   2.2 How does this proposal support the NETL's goals presented in the Business, Institutional, and Operational plans?

   2.3 How does this proposal address the needs of NETL stakeholders?

3. **Organizational Impact**

   3.1 Estimate the number of NETL personnel who would benefit from implementation of this proposal.

   3.2 Which Offices and Divisions are positively impacted by the problem resolution or have this requirement?

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4. **Specific Benefits**

    4.1   Describe the specific tangible and intangible benefits of this proposal, e.g., reduced cost; increased productivity; decreased cycle time; improved service quality; faster, more efficient decision-making; greater data accuracy; improved data security; reduced stakeholder burden; increased organizational knowledge; better use of time, materials, resources?

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5. **Requirement Difficulties/Challenges**

    5.1   What is the primary challenge, difficulty, or uncertainty associated with successfully implementing this proposal?

    5.2   Is there any organization change, process redesign, or job function changes required that add complexity in implementing this proposal?